



March Core Data/MOSIS Webinar Questions and Answers March 2, 2016

FEBRUARY CYCLE

Q: Can we make corrections to the February Core Data?

A: Yes you can make changes to February Core Data.

Q: Question about when we report 2yr, 4yr, workforce, other, etc.; I think I'm supposed to select 'Other' but not for sure since it is college-like but isn't a 2yr or 4yr program?

A: A post-secondary training program that does not give college credit can be reported as NOC-non college training.

APRIL CYCLE

Q: What are the rules for reporting FAY (full academic year) in regards to MAP testing?

A: For reporting Not FAY School, Yes = any student who was not enrolled in the building the last Wednesday in September OR was not enrolled in the building during the MAP administration OR was not enrolled in the building at least half of the eligible days between the last Wednesday in September and the MAP administration.

For reporting Not FAY District, Yes = any student who was not enrolled in the district the last Wednesday in September OR was not enrolled in the district during the MAP administration OR was not enrolled in the district at least half of the eligible days between the last Wednesday in September and the MAP administration.

JUNE CYCLE

Q: The Library Media Center information is no longer part of June reporting, correct? Also, we are still required to report the Healthy Fitness Range information for grades 5, 7, and 9, correct?

A: Correct, we are no longer collecting the Library information in Core Data for June Cycle. And yes, the Physical Education information is required for grades 5, 7, and 9 in the June Cycle MOSIS Student Core file.

Q: What is DESE's Recommendation for Foreign Exchange Students? Transfer them back to Country they came from or graduate them and code EOCEXC2?

A: The recommendation would be to transfer them back to their country. If a district graduates the student, then they will be required to do follow-up in the future.

Q: I had some TSA scores handed to me in December, 2015. They should have been in June cycle. Can I go back and put them in or should I put them in June this year?

A: Yes, you can go back into the previous year's June Student Core and update the information.

Q: Our district has mid-year graduates. Do I show G01 and the December date?

A: Yes, in the June Student Enrollment Attendance file you can report this.

Q: For the early graduates, can we report them enrolled all year?

A: Yes.

Q: What exactly do you mean that early graduates can be enrolled all year?

A: There is an enrolled all year field in the Student Core file, if a student graduates early, they can be marked as enrolled all year.

Q: How do we report 5th year graduates?

A: You report them as graduating when they receive their diploma. We'll pick them up as 5th year graduates based on their cohort.

Q: Missouri Option students that complete all requirements in order to graduate with regular diploma, do we just withdraw the student on the day all requirements are completed? If student is done in November, just graduate them on that day, even if the student is walking at May graduation?

A: Yes, when they complete the program, exit them at that time.

Q: How do we report Home School and Part-Time students who graduate?

A: If you are giving them the diploma, you would report them as a graduate. If you're not issuing the diploma, you would transfer them out to the entity issuing the diploma.

OCTOBER CYCLE

Q: Which MOSIS submissions need to be updated when you have a new teacher hired mid-year?

A: The Educator Core/School and Course/Student Assignment files need updated. There will be early end and late start dates on the existing information and you then add in the new information for the new educators/courses.

Q: When a student attends an unaccredited establishment, such as Missouri Welding Institute, what is that coded as?

A: Is the district sending the student? If not, then attendance at the institution is not associated with the district.

END OF COURSE EXCEPTIONS

Q: We have a few students on our 2016 EOC Exception Report (downloaded from the February Student Core reports) and was wondering if we took the appropriate action by adding those students directly to iTester or are we suppose to update iTester and MOSIS?

A: If there are appropriate exceptions to report after graduation, then do not add the student to iTester. If the student still needs to be assessed, then they need to be added to iTester, removed from the exception list and assessed.

Q: Some of the students on our list of EOC Exceptions Report will be taking tests they are missing. How do we code them or do we delete them from the list?

A: If the students will have taken the required EOC Assessments, they can be removed from the list and no exception needs to be reported.

ASSESSMENT PRECODE

Q: Who generates the Precode for EOC and MAP?

A: This file is usually generated by your local records system as an extract, and uploaded to MOSIS to the precode submission.

Q: What are the test date ranges for the 2nd and 3rd testing windows?

A: The testing window dates can be found at: <http://dese.mo.gov/data-system-management/core-datamosis/timelines#assessprecode>

Q: If I have already submitted a MAP Precode file, can I submit an additional one for new students?

A: A district can choose which precode collection window works best. If you have already completed a precode submission for the grade level assessment, then there is no need to provide additional submissions. However, if you get a large influx of new students, then it is nice to have an opportunity to include them in a precode submission.

Q: If I submitted my MAP pre-code during the 1st window and now I have some additional students to add, is it ok to submit again in the 2nd window?

A: If you have already completed a precode submission for the grade level assessment, then there is no need to provide additional submissions. However, if you get a large influx of new students, then it is nice to have an opportunity to include them in a precode submission.

Q: We did the first deadline for GLA precode. We would like to make sure we have any students enrolled since late January. Can we just upload all students who are taking the GLA or do we just have to do the ones we haven't sent in yet?

A: Just upload those students that have moved in after the original submission.

Q: Just want to clarify, if we are EOC testing the last week of April, I can get the EOC precode in by March 4, 11, or 18 and still be okay?

A: Students uploaded by March 4th will be available by March 14th in iTester. Students uploaded by April 1st will be available by April 11th in iTester.

Q: I did the January precode (1st window) for both EOC and MAP. I have just been informed that I forgot about 100 students at middle school. Can I do the 2nd window precode to catch these students? If I can, do I just do the ones I forgot or can I do all students?

A: Please upload only those excluded in the original submission.

Q: For reporting the ACT precode, how do I account for the students who do not go to our school but live in our district and will be taking the free ACT for juniors with our school?

A: Do not include private, parochial or homeschooled students in the precode collection. More information may be found at:

http://dese.mo.gov/sites/default/files/ACT_Missouri_Spring_Census_Guidelines_Jan2015.pdf

Q: We have already certified our MAP-Grade Level Assessment Precode file, in the 1st window. Recently we have had new enrollments and some of the students may need to take the MAP test. Can we append the records to the existing trial? Also we wanted to make sure when we append the new records, the older precodes that are already submitted will still remain in the testing system?

A: Include only those students that moved in after the original submission.

Q: Should districts only submit one precode file, even though there are multiple window choices? Or do districts submit multiple times for each precode reporting?

A: Districts may submit more than one precode submission, if necessary.

CORE DATA

Q: Besides screen 24A for summer school, do our admin still do the Application for Approval Form 500-1860?

A: No, Screen 24A in Core Data replaced this form.

CORRECTING DATA

Q: How long do we have to make corrections in past MOSIS cycles? Can we go back several years if needed?

A: Yes, you can go back as far as necessary to make corrections.

Q: Is last year's data closed for editing?

A: Anytime you find that you have inaccuracies in your district's data we encourage you to correct the information. There may be some data that had been frozen for APR Purposes, however you may still update MOSIS, it just would not flow to the MSIP APR.

NEW TO REPORTING

Q: I am a new secretary to our school. I am just learning all of this information. Would someone mind filling me in a little more on what this reporting is/does? I know each child is assigned a different number in MOSIS but other than that I don't know that much about this reporting.

A: You are correct, each student has a unique MOSIS ID that follows them throughout their education. To learn more about data reporting in MOSIS and Core Data, we would recommend reviewing the Core Data/MOSIS Manual for information regarding the data reported to the Department, as well as the timelines for reporting. Our office is coordinating efforts to have new employee training for those who are new to Core Data and MOSIS, and we hope to have this available later this year. Many districts also contact someone at a neighboring district who also works with these systems to receive help, and many of the Student Information Systems have user groups which are helpful.